



Janardan Bhagat Shikshan Prasarak Sansthas

CHANGU KANA THAKUR

Arts, Commerce and Science College, New Panvel (Autonomous)

Re-accredited 'A+' Grade by NAAC (3rd Cycle-CGPA 3.61)

'College with Potential for Excellence' Status Awarded by University Grants Commission

'Best College Award' by University of Mumbai

Code of Ethics: Policy Document

Janardan Bhagat Shikshan Prasarak Sanstha, Panvel is strongly determined to maintain the pertinent ambiance for excellence in education and community oriented services. As it is set out of the motto of the sanstha '*Vidya Vinayan Shobhte* (विद्या विनयने शोभते)', we insist the adherence of ethical practices in all domain of functioning of the institutions. On this line, our Changu Kana Thakur Arts, Commerce and Science College, New Panvel (Autonomous) has consistently strived to establish cherished bond with community and public bodies to accomplish locational needs. It has formulated different strategies to cultivate the principles of institutional responsibilities by formulating 'Code of Ethics Policy'.

On behalf of the institution our faculty, non-teaching staff and learners are expected to undertake their responsibilities which are based on the vision, mission, goals and objectives of the institution. The college administration is free from personal bias and interests and committed in excelling the service to the stakeholders. This policy document is applied to all administrators, employees and learners and this may revised from time to time as and when required by administrative bodies of the college. Our institution upholds the highest levels of Code of Ethics and integrity on different platforms which comprises monitoring of varied aspects of higher education regulated by University Grants Commission.

Objectives:

- 1) Effective implementation of code of conduct for all stakeholders as laid down by University Grants Commission, University of Mumbai and State Government policy.
- 2) Establishment of strong mechanism to avoid legal violations related to academics
- 3) Setting basic standards of Code of Ethics
- 4) Preventing impropriety
- 5) Awareness among the stakeholders on code of conduct

Institution has formulated Code of Ethics committee to provide personal and professional moulding. Policy document has been displayed in precise the format and expects from its stakeholders to follow:

Administration of Code of Ethics.

- 1) Code of Ethics has been communicated in the form handbook for learners, teachers, administration and other staff.
- 2) Display of Code of Ethics documents on college website.
- 3) J.B.S.P. Sansatha's founder members messages related to Code of Ethics have been displayed on college website.
- 4) Vision and mission of the college displayed on college website.

Composition of the Code of Ethics Committee

The composition of the Code of Ethics committee shall be as follows:

Name of the Staff	Designation
Principal	Chairperson
In-charge, Faculty of Arts	Member
In-charge, Faculty of Commerce	Member
In-charge, Faculty of Science	Member
IQAC Coordinator	Member
Office Superintendent	Member
Chairperson of College Discipline Committee	Member
One teaching staff nominated by the Principal	Member
One non-teaching staff nominated by the Principal	Member
One teacher nominated by the Principal	Member Secretary

▪ Responsibilities of Code of Ethics Committee

- 1) Identification of Code of Ethics of Learners, Teachers, Administration and other staff.
- 2) Effective Implementation of Code of Ethics in the college campus with help of policy handbook/Policy document.
- 3) Reviewing the Code of Ethics handbook whenever necessary.
- 4) Monitoring of Code of Ethics by arranging meetings periodically.
- 5) To help in maintaining discipline in college campus.
- 6) Organization of professional ethics programmes for students, teachers and other staff.
- 7) Organization of annual awareness programme on code of conduct



S.K. Patil
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